

Leicestershire and Rutland Drama Festival
Minutes from *The Leicestershire and Rutland Drama Festival* Committee Meeting
17 January 2018

<p>Present Sandra Sutcliffe (SS) Ben Thomas (BT) Carrie Peters (CP) Ray Collins (RC) Lyn Fox (LF) Harry Bladon (HB) Paddy McNair (PM) Nicky Voyle (NV)</p>	
<p>Apologies Steve Cutler, Linda Daniels, Jackie Sellwood & Arran Smith</p>	
<p>Minutes of The Last Meeting Minutes from the last committee meeting were read by BT and were agreed by the committee that it shows a true record.</p>	<p>ACTION POINTS</p>
<p>Matters Arising</p> <ul style="list-style-type: none"> - Nicky Voyle has been to watch the LRDfestival in recent years and has expressed interest. SS has suggested Nicky as a cooperated member for this year. - SS has suggested that Lf to organise tickets on the night. - Feedback re last year's adjudicator, Janet Palmer Sayer, rang back for clarification. She mentioned that we need to express what we need from them (how long, you want them to talk, what you want them to cover, etc) - RC has suggested that the committee purchase the insurance - The committee has agreed to purchasing a pop banner for the festival, all agreed. - Lf unforutently didn't make the AGM in Solihull, but she has been in touch with the Cunningtons 	<p>CP would the insurance cover the adjudicator cancelling etc and if we had to re run for the 2nd time?</p> <p>SS to email The Cunningtons what would happen if the adjudicator fell ill?</p> <p>BT to purchase and design the banner</p>
<p>The LRDfestival 2018 This year we have a total of 9 entries. This year we have 2 from Market Harborough, 1 from Kirby Muxloe, 1 from EINC, 1 from Little Acorn, 1 from LMAD, 2 from Abbey Players, and another group who are still inventing their new group name.</p> <p>Cheques have been sent to SS ready for SC. Some groups have paid directly into the bank account.</p> <p>The current plan is to have 3 on Thursday, 3 Friday and 3 Saturday, if we stick at 9 entries. It has been suggested that we could have 3 Thursday, 3 Friday, 2 Saturday matinee and 2 Saturday evening, If we get 2 more entries.</p> <p>It has been mention by SS that a lot of groups in different festivals, have their adjudication at the end of their performance – could we adopt this? The committee discussed this point in great detail. It was decided to keep it as it is for this year and to revisit at a later date.</p> <p>RC has asked if we have sent out mark sheets to entries, so they would be clear on what points would be allocated for each set. HB explained that the marks are in the rule book.</p> <p>CP has asked about the meeting with Martin Scott at The Little Theatre. Martin has sent the contract to SS. SS will send this onto SC.</p> <p>CP asked if the theatre can not print times in their brochures, as we are always unsure on timings.</p> <p>HB has printed the certificates.</p> <p>Roles BT to steward the adjudicator. JS & Joy will organise the raffle. LF will be organising ticket circulation for groups. PM will be backstage with Stewart. NV will be selling the programmes.</p> <p>NV mentioned that being a paying member, you would have been unaware of the results evening on the Saturday. Maybe this needs to be addressed in the future. NV also mentioned that the cost of the festival was a good bargain, and expected to pay more.</p> <p>RC has suggested about Sir Peter Soulsby to present the awards in the final evening. RC has stated it would be a good idea, as the festival is quite diverse.</p> <p>CP has asked SS if you need any extra help with organisation. SS has said she is alright at the moment.</p> <p>BT to make badges for the committee members.</p>	<p>RC to ring Dave Hayes@ St Pauls to clarify if they have received SS emails</p> <p>SS to send out to the entries</p> <p>SS to send contract to SC ASAP</p> <p>SS, SC, BT to organise meeting with Martin Scott ASAP</p> <p>SS to make contact with his daughter. RC to possibly send a letter</p>



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<p>Raffle Prizes – BT suggested a wine hamper for the entire festival. NV suggested buying 18 bottles of wine, which would be raffled over the nights with chocolates. The committee has agreed this action.</p> <p>The cost of the festival this year is £10</p>	
<p>Fundraising Event Unfortunately the fundraising event has been cancelled, due to lack of interest and tickets not selling. Tickets refunds will be arranged for LF & RC.</p> <p>Fortunately, this year we are lucky to not be dependent on fundraising.</p> <p>As a committee we will look into future fundraising events after the 2018 festival.</p>	
<p>Publicity Pop Banner..... Programme has been agreed to made again by BT, committee all agreed.</p>	<p>BT to find out how pop up banner will cost</p>
<p>AOB AGM Meeting – meet @ 730. Start@ 8 on 21 May 2018 Civic Centre, Blaby</p>	
<p>Date of Next Meeting Committee Meeting – Wednesday 7 March 2018 19:30 at Lyn & Rays</p>	