



Leicestershire and Rutland Drama Festival

Minutes from *The Leicestershire and Rutland Drama Festival*

AGM Committee on 25 May 2016

Blaby Civic Centre 7pm

<p>Present Carrie Peters (CP) Sandra Sutcliffe (SS) Ray Collins (RC) Steve Cutler (SC) Ben Thomas (BT) Paddy McNair (PM) Cherry Stephenson (CS) Harry Bladon (HB) Stewart Wale (SW)</p>	
<p>Apologies Lyn Fox (LF) Linda Daniel (LD) Jackie Sellwood (JS) Marie Smith (MS) and Arran Smith (AS)</p>	
<p>Minutes of the Last Meeting The minutes of the 2015 Annual General Meeting (AGM) were read out by the secretary elect BT. The minute were agreed by the committee and signed as correct by the chair CP.</p>	<p>ACTION POINTS</p>
<p>Matter's Arising None</p>	
<p>Chairman's Report CP addressed the meeting with her annual report of the festival. CP reported that it was a successful year. Although we only have the 1 festival, it was still very busy for the committee and rewarding too. This year the festival was held for the first time at The Little Theatre, with whom we have now formed a new positive partnership and we hope this continues for many years to come. The Little Theatre has now been booked for the quarter finals (April 9th 2017) and the preliminaries (26 - 31 March 2017). This year we had 12 diverse entries. We were supported by a healthy audience throughout the week. CP paid a big tribute to the committee for all their hard work throughout the year supporting the festival. After the festival there were a number of issues raised and CP once again thanked the committee for coming together very quickly and putting actions into place as a team. A number of actions have been agreed as a result of the concerns expressed by the festival entrants: 1) The young player award will now be open to actors and actresses under 19. 2) The committee will read all entry plays submitted by the closing date. 3) All entrant sand the venue will be informed that it is not permitted to record any part of the adjudication. It has been a successful year for fundraising too. We held The Curry Night which was a great success. A big THANK YOU goes to LF for organising it. We also had a wonderful Murder Mystery Night at the URC in Whetstone, a big THANK YOU to SS, BT and SC for all their hard work preparing. Plus we also had a sponsored walk. WELL DONE to all who participated. We have also raised our game on publicity. A big THANK YOU to BT for all his hard work, creating the new website, the social media pages (Facebook, Twitter, Instagram) and the wonderful programmes. This year, 2 members of the committee are retiring, both are officers. MS is stepping down as secretary and SW is stepping down as treasurer. CP thanked MS and SW for all their hard work over the years and there ongoing support. SC was nominated by SS and was seconded by PM. The committee all agreed. SC is now the treasurer for the committee. BT was nominated by RC and was seconded by CS. The committee all agreed. BT is now the secretary for the committee. On a personal note, on behalf of the committee, all of our thoughts go out to LD. On behalf of the committee a bouquet of flowers and a card were sent.</p>	<p>Build on audience next year.</p>
<p>Finance Report SW addressed the meeting with the accounts of the festival. This year the festival cost us £893.34. We made several savings this year. The Little Theatre only cost us £150.00 to rent for the entire festival. We received 50% of the ticket sales which was £928.92. The Little Theatre also received £928.92 plus the £150.00</p>	<p>Next year for the programmes think about</p>

Ben Thomas (Secretary)
Leicestershire and Rutland Drama Festival Committee



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<p>This year we had the newly designed programmes, which we sold for £2. This made a profit of £38.00 Fundraising this year raised a total of £1627.00. SW suggested that in the future we shouldn't need to rely on fundraising. SC addressed the committee with an idea about online banking.</p>	<p>using adverts in the programme to help with cost.</p> <p>SC to look further into online banking.</p>
<p>Trophies There are still some trophies outstanding. HB would like this issue to be resolved. The trophies which are still outstanding are (John Root Memorial Salver x2, Best Director, Best Supporting Actor, Adjudicators Award and Best Play)</p>	<p>CP to speak to an actress and director at Whetstone re awards.</p> <p>PM to speak to Ratae re awards</p> <p>All awards to be brought to the next meeting.</p>
<p>Title of The Group The committee of the group, discussed the title of the group. HB suggested Leicestershire and Rutland Drama Festival Committee. This was proposed by HB and seconded by PM. The committee was in agreement. BT created a logo for the festival a couple of months back. The committee thanked BT for his hard work. There were 2 objections to the logo, after short discussion between the committee, RC proposed to keep the logo for 1 year and see if it helps with advertising. SS seconded this. The committee agreed.</p>	<p>BT to come to next meeting with the logo in a new layout, spaces etc.</p>
<p>Nanda It was noted that that both Ratae and Whetstone have entered the NANDA Full Length Festival.</p>	
<p>AOB SS has sent the report to GoDa re the issues. SS received a response from the Vice Chair of GoDa. CS talked about the stewarding role. There was a discussion about roles of the adjudicator steward. Rules need to be created and are to be implemented from next year's festival. The role of the adjudicator's steward is to protect him/her, to stay three seats away from while the plays are being performed and to make sure the surrounding seats are vacated 8 - 10 front and back. Steward to give the adjudicator feedback from the festival committee. SS suggested for future festivals we should have 2 stewards. SS has asked SW to comeback and help with the festival backstage, SW agreed. Meeting closed at 20:50</p>	
<p>Date of Next Meeting Committee Meeting - Monday 18th July 2016 19:00 at 38 Howard Road, Glen Parva</p>	